CHANGE OF ADDRESS FORM

Applicant: ____________________________________  Application #: ___________

In addition to completing this form, you must also provide us with proof of address as explained in the cover letter.

No further service can be provided until all the required documentation has been returned.

Complete the numbered sections below with information about your new address.

1. __________________________________________________________   ____________
   Number Street                  Apt. #   Telephone #
   _____________________________________________________________   ____________
   City/Town                    Zip Code
   Mailing Address, if different: ___________________________________________________________

2. How many people live in your new apartment/house?  _____

3. Do you OWN or RENT (circle one)

4. If you rent, is the heat included in your rent?  YES or NO (circle one)

5. Do you live in subsidized housing?  YES or NO (circle one)
   If yes, what type? (Section 8/HCVP, MRVP, etc.) _______________

6. The amount of rent/mortgage YOU pay.  $ __________ /month   $ __________ / week

7. Do you live in a single family home?  YES or NO (circle one)
   If no, how many apartments are there in the building? _____

8. If you do not own, but rent your home or apartment, you must provide the following information about your landlord:
   _____________________________________________________________   ____________
   Name of your landlord           Telephone number
   _____________________________________________________________   ____________
   Street             Apt.#  City/Town       ZIP Code

9. If you pay for your own heat, answer the following:
   Your fuel vendor: ______________________________________________   Account #: _______________
   Primary heat source: Oil ___  Natural Gas ___  Electricity ___  Propane ___  Kerosene ___  Wood ___  Coal ___
   If the bill is not in your name, state the name on the bill and the reason why it is not in your name.
   ____________________________________________________________________________________

10. If you have electricity or natural gas in addition to your primary source of heat, give us those new account number(s). ______________________________ (you always receive a new account number)

11. Answer this question only if you pay your own heat. Does your apartment share the heating system with other apartments?  YES or NO (circle one) If yes, how many apartments share? _____

12. The date you moved to your new address:  ____/____/_____  

13. Your signature: _________________________________________________   Date: ____/____/____

____________________________________________________________________________________

Taken: ____/____/____ by ___________________